

# CSIR-NATIONAL CHEMICAL LABORATORY

Dr. Homi Bhabha Road, Pune - 411 008

Advertisement No. 2/2014 [ABSTRACT]

Last Date for Receipt of Online applications: 20.08.2014

A unique opportunity for research careers in Science & Technology

The Council of Scientific and Industrial Research (CSIR) is an autonomous organization under the Ministry of Science & Technology, Government of India. It is amongst the foremost scientific and industrial research set-ups in the world, having state-of-the-art infrastructure and scientific and technical manpower second to none, CSIR covers practically the entire spectrum of scientific and industrial R&D of national and international importance. This ranges from aerospace to ocean exploration, micro-electronics to structural and environmental engineering, smart materials to mechatronics, petrochemicals to synthetic biology and from robotics and micro-machines to drugs & pharmaceuticals and agrochemicals.

National Chemical Laboratory, a unit of Council of Scientific and Industrial Research (CSIR), is a premier scientific organization involved in conducting high quality research in area of chemical and allied sciences. Applications are invited **ONLINE ONLY** from Indian nationals for filling up the following Scientific Positions:

Designation	No. of Posts	Pay Band (PB)	Grade Pay (per month)	*Total Emoluments (per month)	**Upper Age Limit not exceeding (as on last date)
Scientist	12 Nos. (UR-06,SC-02, ST-01,OBC-03)	Rs.15600-39100 (PB-3)	Rs.6600/-	Rs.62170/-	32 years
Senior Scientist			Rs.7600/-	Rs.71300/-	37 years
Principal Scientist	03 Nos.	Rs.37400-67000 (PB-4)	Rs.8700/-	Rs.107820/-	45 years
Senior Principal Scientist			Rs.8900/-	Rs.114420/-	50 years

UR: Unreserved; SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Class

\*Total Emoluments means approximate total emoluments on minimum of PB including HRA in Class 'Y' City.

\*\* Please see age relaxation under Relaxation column.

For further details please visit our website <http://jobs.ncl.res.in> and apply through the online application form available there. The detailed advertisement, terms and conditions and instructions to the candidates are available on the website.

For any technical query while applying on line, please contact Shri C. J. Jagtap at telephone No. (020) 2590 2035 between 10 a.m. & 4 p.m. or e-mail Id: [cj.jagtap@ncl.res.in](mailto:cj.jagtap@ncl.res.in) .

Date of commencement of online applications: **21.07.2014**

The last date for receipt of online applications: **20.08.2014**

Last date for receipt of hard copy applications: **05.09.2014**

Sd/-  
(Controller of Administration)



**CSIR-NATIONAL CHEMICAL LABORATORY**  
**Dr. Homi Bhabha Road**  
**Pune -411008**  
**(INDIA)**

Advertisement No. **2/2014** Dated **21.07.2014**

**Last Date for Receipt of the Online Applications : 20.08.2014**

**Last date for Receipt of Hard Copy Applications: 05.09.2014**

**A unique opportunity for research careers in Science & Technology**

**CSIR-National Chemical Laboratory (NCL), Pune** a premier institute under the Council of Scientific and Industrial Research (CSIR), involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines for economic, environmental and societal benefits for the people of India. It is engaged in the scientific research in chemicals and allied sciences.

In order to meet the incoming demands of research in both basic and allied sciences. applications are invited online only from enthusiastic, young Indian researchers having excellent academic record and proven scientific achievements along with requisite experience and a high degree of motivation and desire to take up research as a career in the field of Biochemical Sciences, Physical & Materials Chemistry, Chemical Engineering & Process Development, Catalysis & Inorganic, Organic Chemistry to fill up the vacancy of following posts of scientists as per the details given below.

The emoluments and age limit for various posts as per norms is summarized as below:-

Designation	No. of Posts	Pay Band	Grade Pay (per month)	*Total Emoluments (per month)	**Upper Age Limit not exceeding (as on last date)
Scientist	12 Nos. (UR-06,SC-02, ST-01,OBC-03)	Rs.15600-39100 (PB-3)	Rs.6600/-	Rs.62170/-	32 years
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UR: Unreserved; SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Class

\* Total Emoluments means approximate total emoluments on minimum of scale including House Rent Allowance in Class 'Y' City.

\*\*Please see age relaxation under Relaxation column.

**DETAILS OF SCIENTIST/SENIOR SCIENTIST POSITIONS IN PB-3, GP Rs.6600/Rs.7600/- p.m. :**

**CODE NO. 01: CATALYSIS & INORGANIC DIVISION: 01 POST - (RESERVED FOR SC)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Chemistry; for the post of Senior Scientist: Ph.D. in Chemistry with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates having minimum 2 years post doctoral experience in the field of development of various siliceous and non siliceous catalysts for organic transformations and diverse biomass to fuels and / or chemicals and having experience in terms of publications/ patents in the area of catalyst synthesis, characterization and catalytic reactions.

**Job Specification:** The selected candidate will have to carry out research in the area of catalyst design and application of various developed catalysts in industrial important reactions and the process of biomass conversion to fuels and/or value added chemicals.

**CODE NO. 02: CATALYSIS & INORGANIC DIVISION: 02 POSTS - (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Chemistry; for the post of Senior Scientist: Ph.D. in Chemistry with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates having minimum 2 years post doctoral experience in organometallic chemistry/synthesis and characterization of low-valent main group compounds/synthesis of various catalysts or mesoporous materials, characterization and application in fine chemical synthesis with proven record of excellence in research, as evidenced by publications.

**Job Specification:** The selected candidates will have to undertake research in the area of synthesis of novel main group organometallic compounds/ or synthesis of solid catalysts /or mesoporous materials and their utilization in catalysis.

**CODE NO. 03: PHYSICAL & MATERIALS CHEMISTRY DIVISION: 01 POST - (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Chemistry / Physics; for the post of Senior Scientist: Ph.D. in Chemistry / Physics with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Minimum 2 years post doctoral experience in experimental biophysical chemistry of proteins.

**Job Specification:** The selected candidate will lead a research program in the area of biophysical chemistry of proteins and enzymes using spectroscopic and other tools and should be able to network with other researchers in the area.

**CODE NO. 04: PHYSICAL & MATERIALS CHEMISTRY DIVISION: 01 POST - (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Bioscience/Chemistry/ Physics; for the post of Senior Scientist: Ph.D. in Bioscience / Chemistry / Physics with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Minimum 2 years of post doctoral research experience in the area of computational biology and applications to biophysical problems.

**Job specification:** The selected candidate will lead a research program on computational chemistry of biological systems from the atomistic to meso-scale and apply to current problems in biophysics and physical chemistry. The selected candidate should be able to establish a network with other researchers involved in related areas.

**CODE NO. 05: PHYSICAL & MATERIALS CHEMISTRY DIVISION: 01 POST - (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Physics; for the post of Senior Scientist: Ph.D. in Physics with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Minimum 2 years of post doctoral experience in the subject area of thin film devices for electronic and opto-electronic applications.

**Job Specifications:** The selected candidate should have expertise to develop functional materials with tailored optical and electronic properties for opto-electronics and renewable energy applications. He/She should also have broad expertise in advance device engineering, fabrication and characterization techniques of thin film devices.

**CODE NO. 06: CHEMICAL ENGINEERING & PROCESS DEVELOPMENT DIVISION: 01 POST - (RESERVED FOR OBC)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: ME / M. Tech. in Chemical Engineering; for the post of Senior Scientist: ME / M. Tech. in Chemical Engineering with 3 years additional relevant experience.

**Desirable Qualification and Experience:** Masters Degree in Chemical Engineering with 3 years of additional experience in one or more areas, like, multiphase reactors, process intensification, reactive separations, crystallization & computational modeling. Hands-on experience in any of the above areas will also be desirable.

**Job Specifications:** The incumbent will undertake research in the areas listed above with sound engineering principles. The incumbent is expected to lead independent research programs in addition to participating in the large Institutional projects.

**CODE NO. 07: CHEMICAL ENGINEERING & PROCESS DEVELOPMENT DIVISION: 01 POST - (RESERVED FOR SC)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: ME / M. Tech. in Chemical Engineering; for the post of Senior Scientist: ME / M. Tech. in Chemical Engineering with 3 years additional relevant experience.

**Desirable Qualification and Experience:** Masters Degree in Chemical Engineering with 3 years of additional experience in one or more areas, like, multiphase reactors, process intensification, reactive separations, crystallization & computational modeling. Hands-on experience in any of the above areas will also be desirable.

**Job Specifications:** The incumbent will undertake research in the areas listed above with sound engineering principles. The incumbent is expected to lead independent research programs in addition to participating in the large Institutional projects.

**CODE NO. 08: BIOCHEMICAL SCIENCES DIVISION: 01 POST - (RESERVED FOR ST)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in microbiology/ biotechnology; for the post of Senior Scientist: Ph.D. in microbiology/ biotechnology with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates with 2 years post doctoral research experience in handling bacteria and/or fungi for biochemical and/ or molecular studies. Research experience and understanding of microbial molecular biology is also desirable.

**Job Specifications:** To explore novel microbial diversity, to use the bacterial and fungal resources for biotechnological applications in healthcare, food and agriculture as well as to study the molecular mechanisms underlying the potential of such applications.

**CODE NO. 09: POLYMER SCIENCES & ENGINEERING DIVISION: 01 POST - (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Chemical/Mechanical/Polymer Engineering/Material Science; for the post of Senior Scientist: Ph.D. in Chemical/Mechanical/Polymer Engineering/Material Science with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates with minimum of 2 years post doctoral work experience in a research institute and/or industry on technology development activities related to non-conventional energy generation methods in which polymeric materials play a key role. The candidate should have made significant contributions to technology development activities, such as technology demonstration on commercial or prototype stage/process or product design documents/publications/patents. Additionally, the candidate should have demonstrated ability to undertake fundamental research in the area of high performance polymers, with special expertise in understanding structure-property-processing relations in polymers. This should also be demonstrated through publications/patents in high impact factor journals.

**Job Specifications:** The candidate will be initially expected to join a team of scientists and technologists in CSIR that is focusing on the development, demonstration and validation of indigenous polymer electrolyte membrane fuel cells (PEMFC) technology. The candidate is expected to contribute significantly to the engineering aspects of PEMFC at the systems level, stack level and component level. In the long run, the candidate is expected to drive technology programs in which high performance polymers play a central role. To do this successfully, the candidate is expected to have clearly demonstrable expertise on the fundamentals of polymer physics and polymer engineering.

**CODE NO. 10: POLYMER SCIENCES & ENGINEERING DIVISION: 01 POST - (RESERVED FOR OBC)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph. D. submitted in Chemical Engineering/ Fiber Technology /Polymer Science and Engineering; for the post of Senior Scientist: Ph. D. in Chemical Engineering/ Fiber Technology /Polymer Science and Engineering with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates with 2 years post doctoral research experience in the area of fiber spinning, with hands-on experimental expertise in polymer processing, including melt extrusion, compounding and with modern analytical polymer characterization. Candidates with experience in technologically important emerging areas such as nanofiber preparation, fibers prepared using polymer nanocomposites, bio-resource derived fibers, stimulus responsive fibers and green technologies for fiber manufacture will be preferred.

**Job Specifications:** The selected candidate is expected to lead a group on polymer processing and develop technology in emerging areas of nanofibers /polymer nanocomposites/ bioresource derived fibers.

**CODE NO. 11: ORGANIC CHEMISTRY DIVISION: 01 POST - (RESERVED FOR OBC)**

**Essential Educational Qualifications & Experience:** For the post of Scientist: Ph.D. submitted in Chemistry; for the post of Senior Scientist: Ph.D. in Chemistry with 2 years additional relevant experience.

**Desirable Qualification and Experience:** Preference will be given to the candidates with 2 years post doctoral research experience of organic materials having functional use in the area of energy materials.

**Job Specifications:** The selected candidate is expected to lead a group and contribute to the existing work in organic molecules/materials relevant to the solar energy program of the laboratory.



**DETAILS OF PRINCIPAL SCIENTIST/SENIOR PRINCIPAL SCIENTIST POSITIONS IN PB-4,  
GP Rs.8700/Rs.8900/- p.m. :**

**CODE NO. 12: VARIOUS DIVISIONS: 03 POSTS (UNRESERVED)**

**Essential Educational Qualifications & Experience:** For the post of Principal Scientist: Ph. D. in Physics/ Chemistry/ Chemical Engineering/ Bioscience with minimum three years of relevant post doctoral experience; For the post of Senior Principal Scientist: Ph. D. in Physics/ Chemistry/ Chemical Engineering/ Bioscience with minimum six years of relevant post doctoral experience.

**Desirable Qualification and Experience:** The selected candidate(s) should have desirable post doctoral experience of 7 years research in one or more of the areas of organic chemistry/ hybrid materials for gas storage /hydrogen or solar energy harnessing / chemical reaction process engineering.

**Job Specification:** The selected candidate(s) will undertake research in the any of the areas listed above and is expected to lead a major institutional program in the above areas.

## **General information and conditions:-**

### **1. Benefits under Council service:**

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. Scientists in Pay Band-3 and Pay Band-4 are eligible for 2 additional increments (without DA) and Professional update allowance of Rs.10000/- and Rs. 20,000/- per annum respectively.
- c. In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme 2004, reimbursements of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per CSIR rules.
- d. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activity. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- e. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- f. Deserving candidates may be considered for advance increment as per CSIR Rules.

### **2. Other conditions**

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the applications. No enquiry asking for advice as to eligibility will be entertained.

The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area

over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The application should be accompanied by self attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized Universities / Institutions. etc. Incomplete applications/applications received or not accompanied with the required certificates / documents **are liable to be rejected.**
- d. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
- e. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- f. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of applications.
- h. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that Grade.
- i. Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- j. The Selection Committee may choose to place the candidate in any of the Grade Pay within the Pay Band depending upon the performance of the candidate and subject to meeting the minimum eligibility criterion specified.
- k. Only outstation candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.

- l. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
- m. The decision of the **Director, National Chemical Laboratory (NCL), Pune/CSIR** in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates.
- n. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- o. **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**

**3. Relaxations :**

- a. The upper age limit is relaxable upto 05 years for SC/ST and 03 years for OBC as per Government orders in force only in those cases where the post are reserved for respective categories, on production of relevant **Caste Certificate** in the prescribed **Government of India (GOI) format** signed by the specified authority.
- b. Upper age limit is also relaxable upto five years for the regular employees working in CSIR laboratories / institutes, Government Departments, autonomous bodies and public sector undertakings.
- c. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them) for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
  - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.

- d. Age relaxation to Physically Handicapped (PH) persons: Age relaxation of 5 years is allowed (total 10 years for SCs/STs and 8 years for OBCs in respect of the posts reserved for them) to blind, deaf-mute and orthopedically handicapped persons for appointment to Group 'A' posts/services. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed Proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group 'A' posts to be filled by Direct Recruitment by Selection.
- e. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and/ or experience are not available to fill up the posts.
- f. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the state of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority.

#### **4. How to apply :**

- a. Eligible candidates are required to apply **ONLINE only** through our website <http://jobs.ncl.res.in>.
- b. If the candidate does not have a valid email id, he/she should create a new valid email id before applying online.
- c. **Online Application will be available on our NCL website upto 20.08.2014.**
- d. Candidates are required to arrange for a crossed **Demand Draft for Rs.100/- drawn on any nationalized bank and valid for at least 3 months** in favour of "**Director, CSIR-National Chemical Laboratory**" payable at **Pune**. The **last date for applying online application and making of Demand Draft** is **20.08.2014**. This date will be the same for the candidates belonging to far-flung areas. The following details must be filled up on back side of Demand Draft **(i) Candidate's Name, (ii) Candidate's Category, (iii) Post Code Applied For**. The candidates belonging to **SC/ST/PH/Women/CSIR Employees/Abroad Candidates category** are **exempted** from submission of application fee.

- e. In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute.
- f. First time users need to register themselves by clicking on 'New User Please Register'. Candidate needs to supply his/her email id which will be used as a login id into the system. Please note that candidate can apply for more than one post using a single login id.
- g. Once candidate logs in, he/she will be displayed a page which lists the details of all the posts advertised in this Advt. No. 2/2014. Candidate is required to click 'Apply' against the post, he/she wishes to apply for. In case candidates have already logged in on a previous occasion and began the process of application, the top of the page will display the post/s for which he/she has already applied. Then he/she needs to click 'Applied' button to proceed.
- h. Candidates can then start filling the online application form which is divided into 9 parts., namely Basic info, DD Details, Academic details, Doctoral work, Publication/Patents, Experience, Other qualification, Relatives in CSIR, Enclosures . The first part to be filled in is the Basic information followed by the other parts.
- i. In case candidate feels that he/she has acquired some additional academic qualification which is relevant to the post advertised, he/she may enter that under 'Other qualification'. Please note that SSC and HSC details needs to be entered under 'Academic details' category and **not** to be entered under 'Other qualification' category.
- j. If candidates do not have any relatives who are in service in CSIR, he/she does not need to fill up the part under 'Relatives'.
- k. After completely filling the online application form, candidates can take a printout of the filled application by clicking 'Print application'. **“APPLICATION ID NUMBER”** is generated on the printed online application form. Candidates need to note down the same carefully and preserve it.
- l. This computer generated application (Print-out) duly accompanied by attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, re-prints of publications and caste certificate, if applicable along with one recent passport size self-signed photograph affixed together with Demand Draft (if applicable) should be sent in an envelope superscribed **“APPLICATION FOR THE POST OF \_\_\_\_\_ (Post Code \_\_\_\_\_)”** by post to the address:- **Director, CSIR-National Chemical Laboratory, Dr. Homi Bhabha Road, Pune - 411008.** Candidates applying for more than one post must submit separate application

form for each post indicating the Code No. of the post. The hard copy(s) of each application must be accompanied by separate Demand Draft(s).

- m. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- n. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Also, vigilance clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach **Director, CSIR-National Chemical Laboratory (CSIR-NCL), Dr. Homi Bhabha Road, Pune - 411008** at the earliest.
- o. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by Director, CSIR-National Chemical Laboratory, Pune.
- p. Incomplete applications (i.e. without photograph, unsigned and application fee, applicable testimonials etc.) will not be entertained and will be summarily rejected.

**5. Following documents must be attached along with application form sent by post:**

- a Demand Draft of Rs. 100/- as application fee, where applicable.
- b Coloured photograph pasted on the form and signed across in full.
- c Self Attested photocopy of Date of Birth Certificate.
- d Self Attested photocopies of education qualifications certificates.
- e Self Attested photocopy of caste certificate in the prescribed **Government of India (GOI) format** signed by the specified authority, if applicable.
- f Self Attested photocopies of experience certificates, if any.

**Sd/-  
(Controller of Administration)**